



MEETING MINUTES

August 5, 2019 – Executive Meeting Conference Room

Attendance:

Board Present: Kristin Driggers (Chair), Wendy Gehm (Vice Chair), Stephanie Crowe (Treasurer), Susan Veltum-Hall (Treasurer-Elect), Amber Bowman (Parliamentarian), Josh Morelli (Secretary), David Pfeiffenberger (Member-at-Large), Tony Widder (Principal), Amanda Boleratz (Asst. Principal)

Board Absent:

1. Call to Order, 6:39pm – Amber Bowman, Parliamentarian

- a. Review and approval of the agenda
 - Motion by Amber, second by Josh, unanimous approval
- b. Review and approval of the minutes from previous meeting
 - Motion by Amber, second by Josh, unanimous approval

2. Principal Updates – Tony Widder, Principal

- a. Staff/faculty changes
 - Ms. Bates left 1st grade for a district math coach position
 - She'll be working part-time with CPES
 - Cherfarrah Torain "Teammates" joining 1st grade from New Hope
 - She has 20 yrs exp. teaching
 - Fun fact: Ms. Torain was a TA for Amanda Boleratz
 - Meagan Duke joining 1st grade from E.M. Yoder (Alamance-Burlington)
 - She has experience teaching 1st and 4th
 - Replacing Ms. Zwickle-Cheek
 - Sydney Lewis joining 3rd grade from E.M. Yoder (Alamance-Burlington)
 - Replacing Ms. Fishback
 - Kelly Hall joining 4th grade as a new college graduate
 - Replacing Ms. Vecchia
 - Mr. Beacham transitioning into behavior support EC
 - Replacing Ms. Carter
 - Mike O'Hagerty will be his TA
 - Allie Aldridge joining to replace Mr. Beacham's old role
 - Melissa Barnhouse moved to Stanback (or Stanford?)
 - Her replacement has been recommended to the board
 - New guidance counselor hired, pending approval from the board
 - Ms. Markham moving to 4th grade
 - Ms. Nesbitt moving to 3rd grade
 - Ms. Frederick going to 3rd grade
 - Mr. Somogyi moving to 3rd grade
 - Stephanie Crowe suggested an additional stipend for new teachers
 - Extra \$150 for new CPES teachers and extra \$75 for grade changes
 - Emphasize grant process to all teachers as well
 - 6 new teachers, 6 role changes = \$1350
 - Amber motioned to approve, Stephanie seconded, unanimously approved

- b. Building project updates
 - Roof schedule to complete before school starts
 - Cafeteria floor is being replaced and walls are being repainted
 - Large mural requested to stay
 - Mr. Widder is interested in painting hallways, need volunteers
 - District will provide all paint and supplies, just can't afford the labor time
 - Mr. Widder will reach out to the school community later this week
 - Wendy will post on facebook
 - Ebenezer Baptist Church will do a service project on 8/21 before school starts
 - Mulching, weeding, and other outdoor beautification
 - HVAC scheduled to be replaced next summer
- c. 26 new students enrolled since July 1st
- d. iStation still planned by state DPI to roll out in January
 - District discussing purchasing mClass to maintain continuity for teachers/students
- e. Teacher letters planned to be mailed on the 15th

3. Treasurer's Report – Stephanie Crowe, Treasurer

- a. 2019-20 Proposed Budget Updates
 - "Other" income line item added to cover any earnings from Family Fun Night and T-shirts - proposed \$2,000
 - Carried-over expenses still needs to be tallied from un-cleared checks
 - General & Administrative Operation Expenses kept at \$500
 - Expect some charges for website this year, likely under \$200.
 - Community Events increased to \$3k
 - CPES Discretionary increased to \$5k this year
 - Supplementary Discretionary Funding
 - \$0 currently, can be adjusted depending on future expenses
 - Teacher allocation will change when final count is supplied
 - Estimated at 51 currently, including nurse
 - Grade-level allocations based on these numbers currently:
 - Kindergarten - 85
 - 1st Grade - 100
 - 2nd Grade - 99
 - 3rd Grade -117
 - 4th Grade - 104
 - 5th Grade - 93
 - Spanish carryover to be finalized
 - Stephanie will contact 5th grade teachers about Study Island quote
 - Stephanie will contact 4th grade teachers about Scholastic News
 - Keeping Reflex Math and PebbleGo Subscriptions
 - Cameron Park Cares renamed to CPES Social Worker fund, increased to \$1500
 - Teacher Appreciation line item increased from \$1500 to \$2000
 - Final budget will be voted on in September General Meeting
- b. 2018-19 Audit Status
 - Dave Van Mater will be coming at 8pm to perform audit after this meeting
- c. Bank trip on Friday 8/9 @ 9:30am to set up the following signatories:
 - Kristin Driggers
 - Wendy Gehm
 - Stephanie Crowe
 - Susan Veltum-Hall
 - Amber Bowman

- d. Yearbook Update – Wendy Gehm
 - Our cost from Strawbridge increased from \$15 to \$16 this year
 - October 2 is picture day!
 - Last year’s unsold remainder fit into 1 box, so definitely less than 50 books
 - Questioned PTGO subsidizing somehow to lower prices for students
 - Proposed waiting for situation to settle out and possibly making a grant request
 - Put out old yearbooks at back-to-school night for sale
- 4. Welcome Back Teachers Breakfast, Monday 8/19 @ 7:30am for set up**
 - a. \$800 budget request (food, decorations, staff gifts)
 - Light catering for 80 teachers/staff
 - Will be drawn from Teacher Appreciation line item
 - b. Volunteers to attend and help w/ set up
 - c. Kristin and Wendy will have brief presentation at 8:30AM
 - d. Move Our Bus is the theme
 - Based on the book Move Your Bus by Ron Clark
- 5. Back to School Night, Thursday 8/22 @ 3:30pm for set up**
 - a. Volunteers for membership table (sign up via cash and PayPal)
 - 2 for membership, 2 for t-shirts, 1 to talk to people
 - b. Photo Booth coordination (budget from prior year?)
 - Last year was \$385 from Chapel Hill Photo Booth
 - c. Update Online & Paper Membership forms
 - d. T-shirt samples, hats, CPES magnets, and decals (samples and order sheet)
 - e. “I joined the PTGO” stickers
- 6. Update to Websites**
 - a. OCS website needs updates - request status from Mr. Widder
 - Met with Josh Hunt in charge of district websites
 - Launching new school websites on 8/15 through Blackboard
 - Mr. Widder and Ms. Rice will be able to update the page content
 - Wendy asked to remove old banners
 - b. PTGO website – Dave Pfeiffenberger & Josh Morelli
 - Decision on getting it live (Wix payment due or change platform)
 - It will be replaced, likely with a WordPress site hosted on a less expensive platform
 - This will be cheaper and easier to maintain, with wider support and flexibility
- 7. Set Meeting Dates**
 - a. September 4 - General Meeting
 - b. October 8 - Executive Meeting
 - c. November 5 - General Meeting
 - d. December 2 - Executive Meeting
 - e. January 6 - General Meeting
 - Cancellation possible, depending on available topics
 - f. February 3 - Executive Meeting
 - g. March 2 - General Meeting
 - h. April 6 - Executive Meeting
 - i. May 4 - General Meeting
 - Star Wars theme, perhaps?
 - j. June 1 - Executive Meeting
- 8. Kindergarten Playdate, Saturday 8/24 @ 10am**
 - a. Stephanie Crowe is leading; Kristin Driggers will assist

- Labels will be printed for each student's "name tag"
- No extra volunteers needed
- Simple individually-wrapped ice creams

9. Ice Cream/Sno-Cone Social, Friday, 9/6 @ 6-8pm (5pm for set up)

- a. Amber leading Ice Cream
 - Getting lots of toppings
- b. Wendy leading Sno-Cones
- c. SignUp Genius will go out for volunteers

10. RAT Preparation

- a. Theme & Structure
- b. Dates
- c. Leads
 - Susan nominated to lead the effort
- d. Separate meeting will be scheduled to figure out details on 9/11

11. Adjourned at 8:57pm